

ADITYA PHARMACY COLLEGE

Aditya Nagar, ADB Road, Surampalem — 533437

Ref : APC/Ethics/2017- 2018/CO

ABOUT ETHICS COMMITTEE

To be a centre of excellence in Education and Technology committed towards Scientific and Socio-Economic advancement of the country following legal rules, moral standards and ethical norms.

OBJECTIVE

To maintain proper responsible conduct of study, project work, assignment, research, promotion of academic reliability and anticipation of misconduct including plagiarism in academic writings among students, teachers and faculty.

FUNCTIONS

To impart advanced knowledge in Engineering and Technology. To transform young minds towards professional competence by inculcating values and develop skills. To promote research in collaboration with research organizations. To ensure continuous value addition and strengthen association with industry, and alumni to enhance knowledge on current technologies. To promote next generation technocracy and nurture entrepreneurial culture for social-economic growth.

ROLES AND RESPONSIBILITIES

Conduct orientation programs to enhance ethical, human values for teaching, non-teaching staff and students. To monitor staff and students follow guidelines of code of conduct issued by the college. Frame the policy for Ethics for the institute. Report the gaps of Ethics Policy or nonfulfillment of ethical practices among students, faculty and staff to the head of the institute for taking required actions. Take necessary actions on disobedience of ethical practices in students, faculty and staff Recommend remedial actions on report of non-adherence to the Policy.



Ethics committee co-ordinator



PRINCIPAL
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Aditya Pharmacy College
SURAMPALAM 533 437



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SURAMPALAM

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STANDARD OPERATING PROCEDURE

1. Convener and Constituting-members for the Ethics Committee formed under the control of the Principal by Governing Body.
2. Review the moral breaks and countering against ethical breaches.
3. Deliberate required remedial activities to enhance the Code of Ethics (CoE) and Students' Handbook on Code of Ethics and Conduct alongside Standard Procedures (HCoE).
4. Put forward Code of Ethics (CoE) and Handbook on Code of Ethics and Conduct alongside Standard Procedures (I-ICoE) for the new scholastic year.
5. Disseminate the Code of Ethics (CoE) and design a Handbook on Code of Ethics and Conduct alongside Standard Procedures (HCoE) with the students, teaching, and non-teaching staff.
6. Create mindfulness on morals/ethics and moral practices by
7. Display different public and worldwide icons' moral and influential citations inside the class rooms, labs, and college premises.
8. Display Anti-Ragging boards in different parts in College.
9. Study and investigate the information of various departments in the college with respect to the moral breach of students, faculty, and nonteaching staff and improve the code of morals to check the equivalent.

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ETHICS COMMITTEE-CONVEYING ORDER AY 2017- 2018

The principal is pleased to constitute the college Ethics Committee with the following members for the academic year 2017- 2018 to make necessary arrangements.

S. No	Name of the Faculty	Designation	Role
1	Dr. K. Divakar	Principal	Chairman
2	Dr. V. Ravi shankar	Professor	Coordinator- 1
3	Dr. D. Sathis Kumar	Professor	Coordinator-2
4	S. Nageswararao	Associate Professor	Member
5	M. Vinay Kumar	Associate Professor	Member
6	A. Tirupathi Rao	Associate Professor	Member
7	K. Bhavani	Assistant Professor	Member
8	K. Pydi Raju	Assistant Professor	Member
9	B. Sujiya	Assistant Professor	Member
10	A. Varun Kumar (173G1R0002)	Student	Member
11	Challa Sai Krishna (173G1R0006)	Student	Member
12	K.S.S. Chandrasekhar (173G1R0024)	Student	Member



K. Divakar
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Ref: APC/Ethics/2017- 2018/circular

06-08-2018

CIRCULAR

All the members of the ethics committee are hereby informed that the meeting of the ethics committee will be held on 13/08/2018 at 2:30 PM in the principal chamber. So, all the members are requested to attend the meeting without fail.

Agenda:

1. To review ethical breaches and the counteraction for the previous academic year.
2. To discuss modifications in Code of Ethics (CoE) and Handbook on Code of Conduct along with Standard Procedures (HCoC).
3. To review and approve the modifications in CoE and HCoC
4. To plan distribution methods for CoE and HCoC.
5. To collect all information about ethical breaches and counteraction against it.

Coordinator-Ethics committee



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Copy to:

1. Members of ethics committee
2. Administration section-office



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Aditya Nagar, ADB Road, Surampalem — 533437

Ref: APC/Ethics/2017- 2018/Minutes of meeting

13/08/2018

MINUTES OF THE MEETING

Date of meeting	Venue	Duration	Reference
13/08/2018	Principal chamber, Aditya Pharmacy College	2:30 PM to 4:00 PM	APC/Ethics/2017- 2018/circular

Meeting agenda:

- To review ethical breaches and the counteraction for the previous academic year.
- To discuss modifications in Code of Ethics (CoE) and Handbook on Code of Ethics and Conduct along with standard Procedures (HCoC).
- To review and approve the modifications in CoE and HCoC.
- To collect all information about ethical breaches and counteraction against it. Minutes and

Resolutions:

- The members of the committee discussed the previous academic year ethical breaches and the counteraction for the ethical breaches by following CoE were discussed.
- It is resolved that no modification in CoE is suggested, so current CoE and HCoC will be continued for the new academic year.
- It is resolved to circulate CoE and HCoC with the students, faculties and nonteaching staffs.
- It is resolved to conduct one day workshop on ethical practices.
- The members of the committee resolved that all the necessary information regarding the ethical breaches and counteraction against ethical breaches should be collected and analysed by the convener
- It is resolved to collect all the necessary information regarding ethical practices and create display boards on ethical quotations and anti-ragging.



b. Divakar
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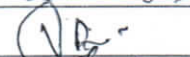

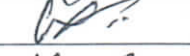


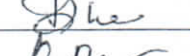
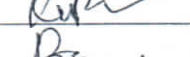
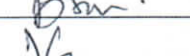
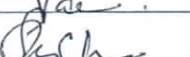
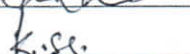

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Ref: APC/Ethics/2017- 2018/Minutes of meeting


13/08/2018

The following members were present at the meeting

S. No	Name of the Faculty	Designation	Signature
1	Dr. K. Divakar	Principal	 <i>Divakar</i>
2	Dr. V. Ravi shankar	Professor	
3	Dr. D. Sathis Kumar	Professor	
4	S. Nageswararao	Associate Professor	
5	M. Vinay Kumar	Associate Professor	
6	A. Tirupathi Rao	Associate Professor	
7	K. Bhavani	Assistant Professor	
8	K. Pydi Raju	Assistant Professor	
9	B. Sujiya	Assistant Professor	
10	A. Varun Kumar (173G1R0002)	Student	
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12	K.S.S. Chandrasekhar (173G1R0024)	Student	


Coordinator-Ethics committee




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LIST OF PROGRAMMES

Sl.no	Date	Name of the Programme	Resource Person
1	11/12/2017	Orientation programme for non-teaching staff on social responsibilities & human values	Dr.N.Vishalakshi
2	13/12/2017	Orientation programme for teaching staff on Art of living	Dr.Sanjay Kumar
3	15/12/2017	Awareness programme for students on Code Of Ethics & Conduct	Dr.K.Ramakrishna




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Report: orientation programme for Non-Teaching staff on social responsibilities& human values

Resource person: Dr. N. Vishalakshi

Venue: Seminar hall: Aditya Pharmacy College

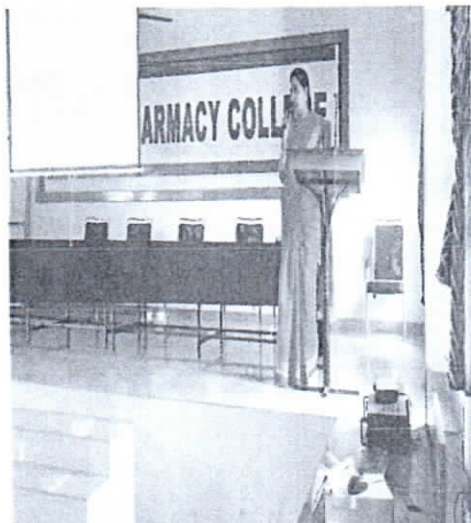
Date: 11/12/2017

No. of non-teaching staff: 16

Ethics committee conducted an awareness programme on Social responsibilities for Non-teaching staff with the permission of principal to enhance the basic concepts of social responsibilities in the Non-teaching staff. Dr. N. Vishalakshi was invited as a resource person who is working as Professor & HOD in Aditya Global Business School. The speaker discussed the importance of social responsibilities & human values. She stated that integrity, respect, responsibility and excellence are the basic qualities for social responsibilities. The speaker said that if we successfully perform our responsibilities then we can assert our rights. The Non-Teaching staff have interacted with the speaker and shared their opinions during the session. They learnt concept of social responsibilities & human values. Finally they concluded that if we want to live in a society positively and constantly, we should maintain moral values and ethics. The programme was concluded with vote of thanks by the committee coordinator Dr. D. Sathis Kumar

Sign-Ethics committee coordinator


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Report: Orientation programme for teaching staff on Art of living

Resource person: Dr.Sanjay Kumar

Venue: Seminar hall: Aditya Pharmacy College

Date: 13/12/2017

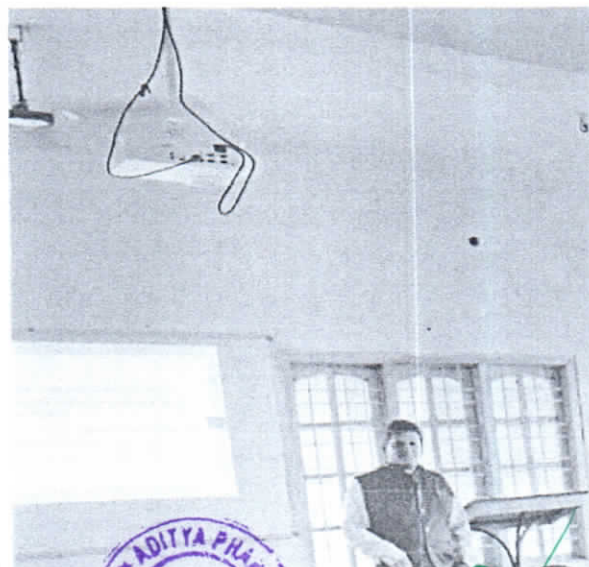
No.of teaching staff: 18

Ethics committee conducted an Awareness programme for students on Art of Living with the permission of principal to enhance the basic concepts of human values in the teaching staff. Dr.Sanjay Kumar was invited as a resource person who is working as professor, in Residential College. The speaker discussed the importance of positive thinking, some exercises regarding breathing, meditation and yoga importance to the students. The resource person give some important tips to be an active person and with positive spirit. The Teaching staff have interacted with the speaker, clarified their doubts and she gave very impressive suggestions. The programme was concluded with vote of thanks by the committee coordinator Dr.D.Sathis Kumar

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Report: Awareness programme for students on Code of Ethics & Conduct

Resource person: Dr.K.Ramakrishna

Venue: Seminar hall, Aditya Pharmacy College

Date: 15/12/2017

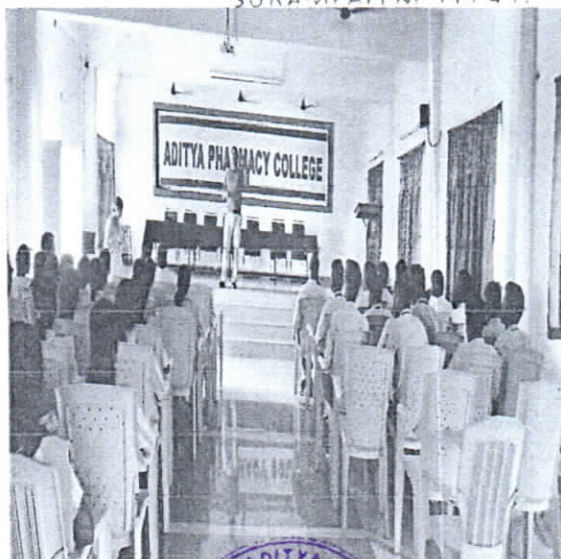
No.of students: 80

Ethics committee conducted an orientation programme on Professional Ethics and conduct for teaching staff with the permission of principal to enhance the Professional Ethics and conduct in the students. Dr.K.Ramakrishna was invited as a resource person who is working as Associate Professor – Pharmaceutical Chemistry department in Aditya College of Pharmacy. The speaker discussed the importance of Professional Ethics and Responsibilities. He recited that integrity, respect, responsibility towards the profession will achieve the success in that regard. The speaker said that if we implement the regulations of professional ethics, then we can assert our rights. The students have interacted with the speaker and shared their opinions during the session. The programme was concluded with vote of thanks by the committee coordinator Dr.D.Sathis Kumar

Sign-Ethics committee coordinator



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